Content Page

1. Pre-Project Plan
2. Monitor
3. Introduction
4. Data Cleaning
5. Exploratory Data Analysis

1. Further Insights
2. Data Modeling
3. Conclusion
4. Reflection
5. References (if any)

## Pre-Project Plan

|  |
| --- |
| **Goal Setting** |
| I aim to complete my project by *DD/MM/YYYY.*  I shall take initiative to find out the information needed.  I shall check the project rubric to ensure all items are done before submission. |

**My data set is** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**My preliminary questions that I will answer from my data set:**

**1.**

**2.**

**3.**

**4.**

**5.**

**Monitor**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task/Milestone** | **By When** | **Actual Completed Date** | **Comment**  (on-time/delay/early) |
| Download the data.  Understand the rows and columns. | **21 Nov 2021** |  |  |
| Background research of delivery mode, function of eCommerce. | **28 Nov 2021** |  |  |
| Perform data cleaning. | **3 Dec 2021** |  |  |
| Perform data transformation. | **8 Dec 2021** |  |  |
| Exploratory Data Analysis | **17 Dec 2021** |  |  |
| Submit Report 1 | **24 Dec 2021** |  |  |
| Answer my preliminary questions | **9 Jan 2022** |  |  |
| Data modeling | **10 Jan 2022** |  |  |
| Final report conclusion and reflection | **14 Jan 2022** |  |  |
| Create Dashboard | **17 Jan 2022** |  |  |

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